

## **Non-binding Guidances for the use of the templates for decisions and orders of the UPC**

In order to ensure a unified, European and consistent appearance and content of orders and decisions of the UPC, a set of four templates (two for the CFI and two for the CoA) has been prepared.

In addition, in order to facilitate the use of the templates by the judges of the UPC, a series of non-binding Guidances have been prepared. The Guidances should be seen as a practical aide to using the templates when drafting particular orders and decisions without limiting the judges in their judicial independence. Text included in a Guidance may for example – as far as relevant – be “copied/pasted” into the template.

The Guidances have been drafted to serve as an informal check-list enabling judges to make sure that

- parties’ right to be heard has been complied with throughout the proceedings,
- all mandatory steps in the more complex proceedings have been correctly followed, and
- all relevant aspects are taken into account and the various options available to the judges kept in mind.

The Guidances have also been drafted to enable party representatives to draft their requests in a format that corresponds to the possible format of the decision or order sought.

Finally, standard text and formulations aim at enhancing consistency and efficiency and accelerating finalisation of orders and decisions.