

**Order for the organisation of oral hearings of  
the Nordic-Baltic Regional Division**

**10 December 2024**

The Presiding Judge of the Nordic-Baltic Regional Division hereby issues the following order pursuant to  
Rule 111 of the Rules of Procedure

**ORDER FOR THE ORGANISATION OF ORAL HEARINGS**

**Part 1: Conduct of the oral hearing**

*General information*

1. Oral hearings of the Nordic-Baltic Regional Division will, unless otherwise decided and communicated, take place in Courtroom 26 or 27 in the building of the Stockholm District Court, Scheelegatan 7, 112 28 Stockholm, Sweden. Oral hearings are open to the public unless the Court decides to make a hearing confidential, to the extent necessary, in the interest of one or both parties or other affected persons, or in the general interest of justice or public order.
2. The entrance to the Court will be open from 08.00 a.m. and closed from 16.00 p.m. If the oral hearing ends after this time, only the persons attending the hearing are allowed to remain in the Court building and they are not allowed to enter the building again once they have left it. As soon as the hearing has ended, the parties and the audience must leave the building.
3. There is a security checkpoint at the entrance to Stockholm District Court to ensure that the Court's premises are safe. It helps if you ahead of the checkpoint empty your pockets of metal objects and put them in the designated place. At the checkpoint, you and your bags will be searched for dangerous objects (cf. airport security). If many people arrive at the same time, the checkpoint may cause a queue to form. It is therefore important that you arrive well ahead of the hearing.
4. The courtroom and, if requested, the consultation room will be open for the parties 30 minutes before the start of the oral hearing. The courtroom will be open for the audience 20 minutes before the start of the oral hearing. Seats must be taken up to 10 minutes before the start of the oral hearing. To ensure the calmness and quality of the proceedings, late entries to the courtroom will not be permitted once the hearing has begun, except in exceptional circumstances.

5. Video and audio recording during the oral hearing, or streaming of the oral hearing, is prohibited. To ensure the calmness and quality of the proceedings, all those attending the hearing are required to put their mobile phone in silent mode. It is normally not permitted to take photographs in the courtroom, but the Presiding judge may permit that photographs are taken before the start of and/or after the hearing.
6. An audio recording of the hearing will be made by the Unified Patent Court in accordance with Rule 115 of the Rules of Procedure.

#### *Information to the parties*

7. In the courtroom, each party will have a desk table with up to six seats for themselves and their representatives. If needed, the Court may be able to provide an additional table with two seats per party.
8. Unless otherwise decided in the individual case, a list of the names of the participants in the hearing must be sent to the Sub-Registry of the Regional Division by email to the address [contact\\_stockholm.reg@unifiedpatentcourt.org](mailto:contact_stockholm.reg@unifiedpatentcourt.org) no later than seven days before the date of the hearing. If a party deems it necessary for more than six people to attend, they shall request permission from the judge who sets the hearing (Presiding judge or Judge-Rapporteur, as the case may be) at least 14 days in advance.
9. In the case of larger teams, it is recommended to request (partial) participation via video conference. Other parties involved in the proceedings may be admitted as part of the audience.
10. A consultation room may, upon prior request, be made available to the claimant and the defendant. The specific room will be allocated on the day of the hearing by the members of the Sub-Registry of the Regional Division, depending on the room occupancy at the Stockholm District Court. A request for a consultation room must be sent to the Sub-Registry of the Regional Division by email to the address [contact\\_stockholm.reg@unifiedpatentcourt.org](mailto:contact_stockholm.reg@unifiedpatentcourt.org) no later than seven days before the date of the hearing.
11. If the oral hearing is held by videoconference, only the parties, their representatives and any other persons who are included on the parties' participant lists are provided with a personal link from the Registry of the Nordic-Baltic Regional Division to have access to the WebEx transmission. It is prohibited to share this link. No WebEx connection may be provided to members of the public or the media.
12. The desk tables are equipped with electric outlets. It is possible to give digital presentations by connecting computers and/or tablets via an HDMI cable. The presentations will be shown on big

screens for the parties and audience and on smaller screens in front of the judges.

13. Parties are reminded that the audience seats may be located behind the seats for the parties to the proceedings. It is recommended that appropriate precautions be taken to prevent the disclosure of confidential information (e.g. screen protectors for laptops).
14. The activities of private service providers (such as interpreters and stenographers) by video conference and/or in the courtroom shall be subject to prior authorisation from the presiding judge, in accordance with Rule 109.4 of the Rules of Procedure.

#### *Information to the public and media*

15. For members of the public, media representatives and any other observers, a maximum of 20 seats are available when the hearing takes place in Courtroom 26, and a maximum of 22 seats when the hearing takes place in Courtroom 27. In each courtroom four of these seats are reserved for media representatives. Seating for media representatives is allocated by accreditation in accordance with Part 2 of this order.
16. The seats reserved for journalists and for public observers will be allocated on a first-come, first-served basis, in order of arrival at the reception of the Court. Each person must retrieve a ticket from reception to ensure a seat. It is only possible to claim one seat per person. No guarantee of seat allocation can be given before the hearing. Any press seats not allocated 10 minutes before the start of the hearing may be redistributed to the public.

#### **Part 2: Implementation of the accreditation procedure**

1. Media representatives may only apply for accreditation by sending an email to the email address [contact\\_stockholm.reg@unifiedpatentcourt.org](mailto:contact_stockholm.reg@unifiedpatentcourt.org) with the subject line "Allocation of Press Tickets - Oral Hearing on .... [insert date]" and enclosing a valid press card or other proof of media status.

Applications for accreditation received by any other means (e.g. in writing or sent to other e-mail addresses) will not be considered and will not be forwarded.

2. No separate form is required for accreditation. If an oral hearing is scheduled to take place over several days, accreditation must be carried out separately for each day.
3. Badges are allocated in the order in which accreditation applications are received by the Sub-Registry of the Nordic-Baltic Regional Division.

4. The badges must be claimed from the Court reception 30 minutes before the start of the hearing, at the latest. Badges not claimed in time may be assigned to other interested observers.
5. Accredited persons may not transfer their seat or their right to seat.

### **Part 3: Implementing provisions**

1. The staff of the Sub-Registry of the Nordic-Baltic Regional Division shall be entrusted with the implementation of this order.
2. The Presiding judge reserves the right to make changes, even at short notice, and to issue individual instructions that deviate from the provisions of this order.

Stefan Johansson

Presiding judge, Nordic-Baltic Regional Division

Stockholm, 10 December 2024