



The presiding judge of the Local Division Hamburg

Order for the organization of oral hearings (Rule 111
RoP)

Valid from 22 May 2024

Hamburg, 22 May 2024

**Order for the organization of oral hearings
of the Local Division Hamburg
22 May 2024**

The Presiding Judge of the Local Division Hamburg Local hereby issues the following order pursuant to Rule 111 of the Rules of Procedure:

ORDER FOR THE ORGANIZATION OF ORAL HEARINGS

Part 1: Conduct of the oral hearing

1. The oral hearings of the Local Division Hamburg regularly take place in Courtroom A 156 in the Civil Justice Building, Sievekingplatz 1, 20355 Hamburg. The oral hearings are generally open to the public, unless the public is excluded in individual cases.

2. A total of 18 reserved seats are available in the Courtroom A 156 for the parties and their legal and patent attorney representatives. In principle, the plaintiff and the defendant are entitled to 9 seats each. The right to make different arrangements in individual cases is reserved.

Unless otherwise decided in the individual case, a list of

the names of the participants in the hearing must be sent to the Sub-Registry of the Local Division Hamburg by email to the address contact_hamburg.loc@unifiedpatentcourt.org at the latest on the fifth working day before the oral hearing, quoting the subject line "List of participants in the hearing [plaintiff or defendant or intervening party] - oral hearing of ... [date]".

In the case of larger teams, it is recommended to request (partial) participation via video conference. Other parties involved in the proceedings may be admitted as part of the audience.

3. Approximately 30 seats are available for the members of the public in Courtroom A 156.
4. If there is great public interest in the oral proceedings, it may not be possible to accommodate all those wishing to attend the oral hearing as members of the public and/or media representatives. The allocation of seats will therefore be organized as follows:
 - a. From the approximately 30 audience seats in Courtroom A 156, 6 audience seats are reserved for media representatives. Seating for media representatives will be allocated and accredited as set out in Part 2 of these Regulations.

Any seats not allocated to media representatives at the end of the accreditation procedure will be available as additional general audience seats on the day of the oral hearing.

- b. Members of the public will be admitted to Courtroom A 156 on a first-come, first-served basis by the staff of the Sub-Registry of the Local Division Hamburg in the order they arrive at the Courtroom.
 - c. The Sub-Registry of the Local Division Hamburg shall decide at their own discretion whether members of the public who have not been allocated a seat in the Courtroom A 156 and who wish to wait for a seat become available may remain in the building for that purpose. Members of the public who have not been allocated a seat are not permitted to remain in Courtroom A 156. In particular, standing and sitting on the floor or tables is prohibited.
5. The entrance to the building opens at 6.00 am. Courtroom A 156 opens 30 minutes before the start of the meeting. Seats must be taken up to 15 minutes before the start of the oral hearing.

The area in front of the Courtroom, including the seating located there, is available to the members of the public and media representatives until the Courtroom opens.

6. Seats will be reserved for media representatives in Courtroom A 156 on the basis of the accreditation procedure.

Seats not taken on time may be allocated to other interested parties (other media representatives or members of the public) by the staff of the Sub-Registry of the Local Division Hamburg.

7. Video and audio recordings during the oral hearing or streaming of the oral hearing is prohibited.
8. Prior to the start of the oral hearing, photographers and cameramen will be allowed to remain in Courtroom A 156 - without a seat – for a short time before the start of the oral hearing until they are called to cover the oral hearing in the usual way.
9. Parties to the case are reminded that the audience seats are located behind the seats for the parties to the proceedings. It is recommended that appropriate precautions be taken to prevent the disclosure of confidential information (e.g. screen protectors for laptops).
10. Participants of the oral hearing are informed that a videoconference may be held in Courtroom A 156. In addition, in accordance with Rule 115 sentence 2 of the

Rules of Procedure, the sound would be recorded in Courtroom A 156.

Part 2: Implementation of the accreditation procedure

1. Media representatives may only apply for accreditation by sending an email to the e-mail address contact_hamburg.loc@unifiedpatentcourt.org with the subject line "Allocation of press tickets - oral hearing on ... [insert date]" and by enclosing a valid press card or other proof of media status.

Applications for accreditation received by other means (e.g. by fax, in writing or at other e-mail addresses) will not be considered and will not be forwarded.

2. No separate form is required for accreditation. Accreditation takes place on the Monday of the week prior to the hearing from 9:00 am to 11:00 am. If this day is a public holiday, accreditation will take place on the following working day.

Requests for accreditation received before the start or after the deadline will not be considered. If an oral hearing is scheduled to take place over several days, accreditation must be granted separately for each day.

3. Seats will be allocated in the order in which applications

for accreditation are received by the Registry of the Local Division Hamburg.

4. Each media or press organization may bring any number of people with them for accreditation. However, they will only be entitled to one ticket.
5. Accredited persons may not transfer their seat or their right to a seat.
6. The result of the accreditation procedure will be announced separately by the staff of the Sub-Registry of the Local Division Hamburg no later than 1.00 pm on the Thursday of the preceding the hearing. If Thursday is a public holiday, the announcement will be made on the following working day (excluding Saturdays).

Part 3: Implementation rules

1. The staff of the Sub-Registry of the Local Division Hamburg shall be entrusted with the execution of this order.
2. The presiding judge reserves the right to make changes at short notice and to deviate from individual instructions.